Meeting Agenda – Novo FM Project

**Location:** Skype meeting

**Date:** 08.04.2016

**Time:** 09:30-10:30

## Meeting called by: Badis Madani

## Agenda Items

* Survey results.
* CONOPS.
* PM document
* System requirements, functional analysis

## Points to be discussed

* Survey analysis and the stakeholders’ requirements derived from it.
* The Conops content.
* PM document content.
* Any specific concerns about the PM documents.
* Further question the team members might have about next project tasks.